

West Wold Federation

(comprising Caistor Church of England and Methodist Primary School and Grasby All Saints Church of England Primary School)

Internet Acceptable Use Policy

AGREED BY GOVERNORS ON May 2025

SIGNED BY.....CHAIR

TO BE REVIEWED ON.....Spring 2026

MEMBER OF STAFF RESPONSIBLE.....Headteacher

GOVERNOR RESPONSIBLE.....Chair

SUB-COMMITTEE RESPONSIBLE.....

Access To The Internet Acceptable Use Policy

Information and Communications Technology (ICT) is an increasingly important subject as education changes to meet the demands of the 21st Century. On average the children spend at least two hours a week using the computers to either practise computer skills or to use the computers to support learning in other areas. This policy also complies with our GDPR compliances.

I am sure that you are aware that the Internet can give children access to material of an unsuitable nature and could also lead to children receiving unsuitable communications through electronic mail. It is the school's policy to make every reasonable effort to protect pupils from such material but also to make them aware of the potential dangers at an appropriate level for their age.

Our approach to this issue is as follows:

- The school gain Internet access through ARK ICT who link up with Lincolnshire County Council's own point of presence service, and they provide software and firewall filtering to stop access to unsuitable or offensive material. Whilst the tools used for this are very effective due to the continual developments of technology there will occasionally be materials the filters let through.
- We will discuss with our pupils the issues involved as a normal part of their curriculum. We feel this is important in the development of a child's personal, social and health education (PSHE).
- We ask all pupils and their parents / carers to sign an acceptable use policy which gives a clear set of rules to be followed in order to avoid problems arising. A copy of this policy is included and we ask that you discuss it with your son / daughter and ensure that he / she understands the terms used.

Please read carefully and complete the parent's/carers' statement at the bottom of the acceptable use policy and return it to your child's teacher. If you wish to discuss the matter further please contact the Head Teacher.

Thank you



Mrs. Z. Hyams

Head Teacher

Acceptable Use Policy – Students

Our Charter of Good Online Behaviour

Note: All Internet and email activity is subject to monitoring

I Promise – to only use the school ICT for schoolwork that the teacher has asked me to do.

I Promise – not to look for or show other people things that may be upsetting/inappropriate.

I Promise – to show respect for the work that other people have done.

I will not – use other people's work or pictures without permission to do so.

I will not – damage the ICT equipment, if I accidentally damage something I will tell my teacher.

I will not – share my password with anybody. If I forget my password I will let my teacher know.

I will not – use other people's usernames or passwords.

I will not – share personal information online with anyone.

I will not – download anything from the Internet unless my teacher has asked me to.

I will – let my teacher know if anybody asks me for personal information.

I will – let my teacher know if anybody says or does anything to me that is hurtful or upsets me.

I will – be respectful to everybody online; I will treat everybody the way that I want to be treated.

I understand – that some people on the Internet are not who they say they are, and some people can be nasty or dangerous. I will tell my teacher if I am ever concerned in school, or my parents if I am at home.

I understand – if I break the rules in this charter there will be consequences of my actions and my parents will be told.

Signed (Parent/Carer) :

Signed (Student) :

Date :